

September 24

Dear new Girton Undergraduate

### Payment of College Bills

I am delighted you will be joining us in October, and I very much hope you will enjoy and benefit from your time at Girton.

Shortly after your arrival in college, you will receive a college bill itemising the fees and charges payable by you or on your behalf. Details of fees and charges are available on the [College website](#).

Each term's charges are payable in advance at the start of each term. Your first College bill will be emailed to you on or before the first day of Full Term, i.e., Tuesday 8 October 2024. **The final payment date for this College bill will be Friday 18 October.** Please ensure that your bill is paid by this date at the latest.

Students with a UK bank account may pay by bank transfer. International students who have not yet opened a UK bank account may also pay by bank transfer, but may incur charges from their banks. The College has a partnership with the on-line payment platform Transfermate, who offer preferential exchange rates and no charges. Full details are available here <https://girtonstudents.transfermateeducation.com/>

If, for any reason, you are unable to pay your bill on time each term, you must inform your tutor in the first instance who will advise you as appropriate and consult the finance staff to let them know the date by which you expect you will be able to pay.

There is a flat rate fine of £50 for late payment, and interest is added to bills at base rate plus 10% if they are not paid within ten days of the due date in each term. If your bill remains unpaid at the end of term, you will not normally be allowed back into residence at the start of the following term, and if you have any outstanding debts to college at the end of your final term, you may not be allowed to graduate until your account has been settled.

**Mr James Anderson MA, Bursar**

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Registered charity number 1137541

Should you need any further information about or explanation of any items on the fees and charges sheet, please contact one of the finance team at [finance@girton.cam.ac.uk](mailto:finance@girton.cam.ac.uk).

With kind regards.

A handwritten signature in blue ink that reads "James Anderson". The signature is written in a cursive style and is underlined with a single horizontal stroke.

**James Anderson**  
Bursar